



# APPLICATION FOR EMPLOYMENT

Date of Application: \_\_\_\_\_

Location: \_\_\_\_\_

Please complete entire application legibly, and sign to ensure proper processing. Conditions of employment are stated at the end of this form. *Read carefully before signing this application.* Rodda Paint Company is an Equal Opportunity Employer committed to provide equal employment opportunities without regard to race, color, religion, national origin, age, sex, marital status, physical or mental disability, or any other factor prohibited by federal or state law. **Drug Screen and Criminal Background Check are required at employment offer.**

**PERSONAL INFORMATION (Please print)**

Legal Name	First	Middle	Last
Address	Street / Apt.	City	State      Zip Code
Primary Telephone No.	Cell/Mobile Telephone No.	E-mail Address	

**GENERAL INFORMATION** - *Rodda Paint is required to comply with Federal and State laws*

Position Applying For:     Sales Associate\*     Delivery Driver     Other \_\_\_\_\_

\*Sales Associate positions may require Driving responsibilities depending on location.

Desired Wage	Date available for work	Referred by
--------------	-------------------------	-------------

Have you worked for Rodda Paint Before?     Yes     No    If yes, please specify date, location, and name if different

Are you authorized to work without sponsorship in the U.S. for any U.S. employer?     Yes     No

Have reached your 18<sup>th</sup> Birthday?     Yes     No

Have you reached your 70<sup>th</sup> Birthday?     Yes     No

Are you currently licensed to drive in the state where applying? (for positions requiring driving)     Yes     No

Are you willing to work weekends?     Yes     No

Are you willing to work overtime?     Yes     No

**EDUCATION**

	Name, City / State of School	Circle Last Year Completed	Did you graduate?	Subjects studied and degrees received
High School		1   2   3   4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College		1   2   3   4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Graduate, Post College, Business or Trade Colleges		1   2   3   4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

**SKILLS AND QUALIFICATIONS** - *Summarize any special skills and qualifications, licenses, or experience.*

---



---



---

**EMPLOYMENT HISTORY** - *List current and last three employers, starting with the most recent first. Completion of this section is required even if you attach a resume.*

Dates of Employment (Mo./Yr)	Current Employer (Name, Address, and Type of Business)	Salary / Hourly	Position Description
From: _____  To: _____		Starting _____  Ending _____	
Duties Performed			
Immediate Supervisor's Name /Title		Telephone No.	May we contact?
Reason for Leaving			

**EMPLOYMENT HISTORY - *continued***

<b>Dates of Employment (Mo./Yr)</b> From: _____  To: _____	<b>Previous Employer (Name, Address, and Type of Business)</b>	<b>Salary / Hourly</b> Starting _____  Ending _____	<b>Position Description</b>
Duties Performed			
Immediate Supervisor's Name /Title		Telephone No.	May we contact?
Reason for Leaving			

<b>Dates of Employment (Mo./Yr)</b> From: _____  To: _____	<b>Previous Employer (Name, Address, and Type of Business)</b>	<b>Salary / Hourly</b> Starting _____  Ending _____	<b>Position Description</b>
Duties Performed			
Immediate Supervisor's Name /Title		Telephone No.	May we contact?
Reason for Leaving			

<b>Dates of Employment (Mo./Yr)</b> From: _____  To: _____	<b>Previous Employer (Name, Address, and Type of Business)</b>	<b>Salary / Hourly</b> Starting _____  Ending _____	<b>Position Description</b>
Duties Performed			
Immediate Supervisor's Name /Title		Telephone No.	May we contact?
Reason for Leaving			

Do you have any commitments to another employer that might affect your work at Rodda Paint? If yes, please explain  Yes  No

\_\_\_\_\_

**REFERENCES** – Give below the names of three professional references, which you have known at least one year.

Name	Address and Telephone Number	Business
1)		
2)		
3)		

**NOTIFICATION AND AGREEMENT** *Please read before signing*

I authorize Rodda Paint to thoroughly investigate my listed references, employment records and other matters related to my suitability for employment. I authorize persons, my current employer, and previous employers contacted by Rodda Paint Company to provide any relevant information regarding my current and/or previous employment and I release all persons, employers of any and all claims for providing such information.

I CERTIFY THAT THE FACTS AND INFORMATION SET FORTH IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT ANY FALSIFICATION, MISREPRESENTATION OR OMMISION OF FACT ON THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) CAN BE CAUSE FOR DENIAL OF EMPLOYMENT OF IMMEDIATE TERMINATION OF EMPLOYMENT, REGARDLESS OF WHEN OR HOW DISCOVERED.

It is the policy of The Rodda Paint Company to afford equal opportunity to all employees and applicants for employment without regard to age, race, religion, color, sex, national origin, marital status, sexual orientation, sexual reassignment, expunged juvenile records, or pregnancy, and to afford equal opportunities to disabled veterans, veterans of the Vietnam era, and qualified mentally or physically disabled individuals, in accordance with the Americans with Disabilities Act (ADA).

I understand that nothing contained in this employment application or the granting of an interview is intended to create a contract between Rodda Paint Company and myself for either employment or the providing of any benefit. I understand and agree that if I am offered and accept a position, my employment may be terminated, with our without cause, and with or without notice, at any time, at the discretion of either the company or myself. I also agree to conform to all existing and future company rules and regulations and I understand that the employer reserves the right to change wages, hours, and working conditions as deemed necessary given business realities.

**I further understand that, upon offer of employment, I will be required to successfully complete a pre-employment drug screen, and that any offer of employment which includes operating a vehicle as an essential job function is contingent upon my personal driving records meeting company standards.**

**ALL JOB CANDIDATES ARE REQUIRED TO PROVIDE WRITTEN RELEASE AT JOB OFFER ALLOWING RODDA TO PERFORM CRIMINAL BACKGROUND CHECKS WITHIN THE PROVISIONS OF THE FAIR CREDIT REPORTING ACT (FCRA) AS AMENDED AND PER RELATED STATE AND LOCAL STATUTES.**

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_